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Minutes from the meeting of the University of Montana Faculty, 1923

State University of Montana (Missoula, Mont.). Faculty

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January 16, 1923.

1. The regular monthly meeting of the Faculty was held at 4:10 P.M., on the call of President Clapp, who presided.

2. The following members were present: Ames, Applegate, Atkinson, Bateman, Mr., Burke, Clark, J., Clements, Clapp, Colvin, Cox, Daughters, Elrod, Gleason, Graff, Hoffman, Horst, Jesse, Langmas, Leaphart, Maddock, Mathews, Merrill, Miller, Mollet, Nash, Neuman, Sanford, Scheuch, Schreiber, Sedman, Skeels, Smith, F.O., Speer, Stimpert, Weisberg, Mrs., Deutsch, Jameson.

The following members came in after the meeting was called to order: Bozorth, Buckhous, Carey, Howard, Capt., Jacobson, Kirkwood, Merriam, Phillips, Severy, Smith, D., Smith, G.L.

The following members were accounted for: Arnoldson, Bateman, Mrs., Clarke, W.P., Coon, Rowe, Spaulding, Stone, Whitcomb, LeClaire.

3. The minutes of the meeting of December 12th were approved.

4. The President presented a report from the Registrar's Office showing the instances where pre-requisites were waived during the autumn quarter, and urged the Faculty to fix pre-requisites so that the need of waiving them would not arise except in very unusual cases; that this should be kept in mind in preparing copy for the catalog, which would be called for about March 1st. Heads of departments, especially the schools, were also reminded that the approval by the Faculty of a fixed curriculum for graduation made it necessary, as a matter of course, for the Registrar to check applications for degrees in accordance with such approved curricula; and if particular courses in such curricula were likely to be waived the matter should be adjusted in fixing the curricula for Faculty approval and publication. *Pre-requisite*

5. The President spoke of the discussion going on about the campus concerning the grading system; he stated that instructors should use considerable care in giving out grades and commenting on them, that they were justified in declining to give to students information about grades, that students were likely to misinterpret such statements and believe that low grades were due to the requirements of the grading system rather than their unsatisfactory scholarship; in brief, that the Faculty should not "hide behind the grade curve" when explaining low grades to students. It is not intended that the "grade curve" should be followed rigorously in any given course, as explained on the grade report form, "the distribution of grades in the long run should be, etc." *Grade Curve*

6. The Secretary referred to the regulations of the State Board of Examiners concerning travel expenditures, and stated (1) that prior application should be made to the President's office on a special form, (2) that this must be approved, (3) that receipts for expenditures in excess of \$1.50 must be taken, (4) claims, with receipts attached should be filed at the Business Office promptly. The regulations of the Board of Examiners are as follows: *Authorizations, Travel Expenditures*

"TRAVEL AUTHORIZATIONS

"1012. There will be no reimbursement for traveling expenses of members of the staffs on account of trips away from the institutions unless prior authorization has been obtained from the Chancellor. Any claim for traveling expenses to which a copy of the Chancellor's authorization is not attached, will be returned by the clerk of the State Board of Examiners to the institution, and will

not be audited until such authorization is presented.

"1013. (1) Expenses incurred in traveling outside of the state will not be allowed, unless accompanied by authority previously granted by the State Board of Examiners and for not to exceed the amount specified.

"(2) When traveling within the state on official business, not to exceed four dollars per day will be allowed for room and meals, except by special authority of the State Board of Examiners. (This does not include amount paid for sleeping car fare.)

"(3) Each item of expense in excess of \$1.50 must be accompanied by a receipt signed by the person to whom the amount was paid. Passenger checks issued by Pullman car conductors for berths or seat fares, or by train conductors or auditors for cash fare paid, are not proper receipts and will not be accepted as such by this Board.

"(4) Railroad and Pullman fare will not be allowed except when the expense claim shows the points between which such expense was incurred.

"(6) The following items of expense are not considered proper charges against the state, and will not be allowed: laundry, tailoring or pressing clothes, tips or portage, baths, notarial fees, messenger service. Neither will the state allow a charge for taxi hire or bus fares, when there is available street car service."

The Secretary also quoted a rule of the Board of Examiners to the effect that "No advances or loans of any character for any purpose shall be made from the funds in the possession of any of the State institutions"; and stated that according to the practice of the state accountant this rule prevented the cashing and holding of checks in order to secure (in effect) cash advances for travel expenditures.

Requisitions 7. The Secretary referred to the directions for drawing requisitions printed on the back of the department requisition form and reminded the Faculty of the following points in presenting requisitions and approving invoices:

(1). Requisitions should be accompanied by recent and final quotations, on a University form provided by the Business Office, with discounts, if any, f. o. b. Missoula. Copies of all correspondence and quotations referring to items requisitioned ^{must} be attached or indicated on the departmental requisition. The Business Office will be glad to secure and report prices on any items before requisition is placed. Oral quotations, most catalog prices, and inadequate specifications are not satisfactory in placing requisitions with the State Purchasing Agent.

(2). Local dealers do not ordinarily quote wholesale prices to individuals; it is best therefore to accurately specify articles wanted and have the Business Office secure quotations.

(3). Oral authorizations for purchases or incurring financial obligations of any kind cannot be recognized by the Business Office.

(4). Invoices should be checked as soon as goods are received and returned to Business Office at once. It is hoped that it will not be necessary to establish a check system in order to locate invoices.

(5). Pay rolls should be presented at Business Office at the end of the month. As their nature indicates, pay rolls ought to record the time spent, day by day. If the time spent exceeds the authorization the actual time should be reported, and the rate and the maximum compensation authorized entered.

8. The Registrar reported that a number of the Faculty had failed to file grade reports at the times requested and promised for the close of the autumn quarter, and referred to resulting delays in actions for dropping students, expense, etc.

9. Mr. F. O. Smith announced a colloquium for members of the Faculty which was being organized.

10. The attention of the Faculty was called to the following:

(1). Class cards of students who have not attended classes in the winter quarter should be returned to the Registrar's Office.

(2). Members of the instructional staff are under obligations to exclude students from classes when they receive notice from the office to this effect.

(3). Class rolls and blanks for the service reports are being sent to the Faculty today and should be returned not later than Monday, January 22nd.

(4). Members of the instructional staff are requested to hand in their weekly absence reports at the end of each week. In two cases last quarter the reports were handed in so late that it was not possible to count these absences in the final summary of absences for the autumn quarter.

11. The President presented the following recommendation from the Deans' Conference for changes of grades, which were, on motion unanimously approved:

Changes of Grades

From Mr. Merriam: "I have done an injustice in a grade given to Miss Wynema Woolverton in English 58a, General Literature, fall quarter, 1922-23. She earned a "B". I therefore petition the Faculty for permission to change the "C" which I recorded to a "B". Miss Woolverton has not spoken with me or I with her about this matter."

From Mr. Bateman: "By a clerical error, by myself, the grade of Catherine Reynolds in Chemistry 13a was reported as "Dn". It should be "Cn" and I hereby ask the Faculty to allow this correction to be made."

From Miss Clark: "I wish to petition the Faculty to be permitted to change the final grade of Nell Kerr, in course 11b, Spanish, from "F" to "E". Nell Kerr did satisfactory work during the quarter, but wrote an examination of 55. At the time I believed that such a grade merited a failure, but upon reconsideration, I believe she would lose interest in repetition of the course. As I am willing to give special attention to the weak points of her 11b work, I wish that she may be allowed to continue her work in 13a, for I am convinced that there was a reason other than incapability for her failure. At present she is doing "B" work in the advanced work, 13a."

2. The following report from the Committee on Admission and Registration was presented by Mr. Phillips:

Candidates for Degrees

All students who were approved provisionally by the Faculty at the meetings of November 21 and December 12 for degrees and

certificates to be granted at the end of the autumn quarter 1922 have complied with the requirements for the respective degrees and certificates.

13. The following candidate was recommended by the Committee on Admission and Registration for the degree indicated, at the end of the autumn quarter, he having complied with all the rules of the Faculty for graduation:

For the Degree of Bachelor of Science in Forestry:

Name	Major	Credits in Total Credits Major To be Offered
Dexter, Albert Kendall	Forestry	88 223

On motion of Elrod, the recommendation was unanimously adopted.

Petitions (Individual) 14. The Committee on Admission and Registration presented the following recommendation:

Re: Hankinson, Alice. That the language other than English requirement for graduation be satisfied with 15 credits of French, 2 units of Latin, and 1 unit of German. On motion of Phillips, seconded by Elrod, the recommendation was unanimously adopted.

15. President Clapp announced that he had been called to Helena for a conference with Chancellor Brannon and Vice President Scheuch took the chair.

Petitions (Individual) 16. Mr. Phillips, for the Committee on Admission and Registration, presented the following petitions without recommendation:

Re: Anderson, Celia M. To satisfy science requirement for graduation by 10 credits in General Geology. Motion of Elrod, seconded by Phillips, to deny, adopted by vote of 23 to 12.

Re: Howard, George W. That 10 credits in Accounting, a course in the School of Business Administration, be counted toward the 93 credits required in the College of Arts and Sciences for candidates for the degree of Bachelor of Arts. A motion by Phillips, seconded by Elrod, to deny, was adopted by a vote of 22 to 9.

17. There being no further business before the Faculty the meeting adjourned.

[Signature]
Secretary.

February 27, 1923.

1. The postponed regular monthly meeting of the Faculty was held at 4:10 P.M., on the call of President Clapp, who presided.

2. The following members were present: Ames, Applegate, Arnoldson, Atkinson, Bateman, W.G., Bozorth, Burke, Carey, Clark, W.P., Clements, Clapp, Coon, Cox, Deutsch, Gardner, Gleason, Graff, Hayes, Hoffman, Horst, Howard, Howard, Capt., Jacobson, Jameson, Jesse, Kirkwood, Langmas, Leaphart, Maddock, Merrill, Miller, Mollet, Nash, Neuman, Phillips, Ramskill, Sanford, Schreiber, Severy, Smith, D., Smith, F.O., Speer, Stimpert, Stone, Whitcomb.

The following members came in after the meeting was called to order: Adler, Chadwell, Colvin, Daughters, Elrod, Lennes, Mathews, Rapp, Rowe, Skeels, Weisberg, Mr., Williams.

The following members were accounted for: Bateman, Mrs., Clark, J., Corbin, Sedman, Scheuch.

3. The minutes of the meeting of January 16th were approved.

4. The President made the following announcements:

*Announcements
(President)*

(1) Although publishers have in general discontinued the practice of sending free copies of text books, instructors should in the interests of economy make requests direct to publishers for free copies when the book has been adopted as a text. Instructors may also in the interests of economy take advantage of long examination orders through the library.

(2) Applications for assignments of room space should be made as follows:

a. For class rooms for class purposes, to Chairman of Schedule Committee.

b. For offices, to the Business Manager.

c. For other room space, to the Maintenance Engineer.

d. For departmental assignments, to the President.

(3) A new form of diploma is being prepared which will provide space for the signature of the major professor.

5. Announcements were made by the Secretary as follows:

*Announcements
(Secretary)*

(1) Advance registration for the spring quarter will take place March 5 to 9 inclusive and March 12 to 16 inclusive. Instructors and advisers are requested to post a notice on their office doors so that the students may know their hours for conference during the time for registration.

(2) Telegrams should be transmitted through the clerk in the President's office whenever possible; long distance telephone calls should be placed with the University operator. Telegrams or long distance calls, at times when these clerks are not on duty, should be reported not later than the following day to the respective clerks, on forms especially provided for this purpose.

(3) When keys are no longer needed they should be returned without delay to the Business Office.

Petitions from the following students, recommended by the Committee on Admission and Registration, were presented by the chairman, Mr. Phillips:

*Petitions
Individual*

Stoddard, Frank W., to substitute 5 credits of Geology and 5 credits of Introductory Calculus for two quarters of required modern language (having had two years of Latin and one year of Spanish in high school) for the degree of Pharmaceutical Chemist (Ph.C.). The petition was approved by the Faculty.

Boyd, Elma Agnes, that 15 credits in Spanish and 2 units (entrance) in French, satisfy the Foreign Language requirement for graduation. The Faculty approved the petition.

Boyd, Eva, that 15 credits in Spanish and 1½ entrance units of French satisfy the Foreign Language requirement for graduation. The Faculty approved the petition.

Candidates
for Degrees

7. The Committee on Admission and Registration recommended that the following candidates be accepted for the degrees and certificates indicated, to be granted at the end of the winter quarter 1923, with the provision that all requirements are completed by March 23rd, in accordance with Faculty rules:

For the Degree of Bachelor of Arts:

Name	Major	Credits in Major	Total Credits To be Offered
Abbott, Gretchen Van Cleve	English	44	197
Boyd, Elma Agnes	History	56	186
Carlisle, Jennie Marie	French	40	194
Giese, Dorothy Margaret	Botany	53	187
Lovejoy, M. Laurene	Education	46	186
MacLay, Nelma Forsythe	Chemistry	59	186
Rooney, Harry N.	Economics	50	186
Smith, David Robert	Law	93	189
Turck, Madeline	History	45	186
Wagner, Irma Lucile	Physical Educ.	60	186
Wagy, Mildred	Mathematics	45	186
Zerr, Gertrude A.	Psychology	48	188

For the Degree of Bachelor of Arts in Business Administration:

Bailey, J. Edwin	45	187
McCarthy, Mary G.	45	187
Straw, E. Alva	46	186

For the Degree of Bachelor of Arts in Journalism:

Gudmunsen, Ovidia Dagmar	65	191
Woolverton, Lona Wynema	63	186

For the Degree of Bachelor of Science in Forestry:

Hoyt, H. Harrison	89	203
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For the Degree of Bachelor of Laws:

Smith, David Robert	131	224
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For the Certificate of Supervisor of Music:

Zoller, Mildred T.	96
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For the University Certificate of Qualification to Teach:

	Major	Minors
Abbott, Gretchen Van Cleve	English	Mathematics-Economics
Barto, Margaret	History	English - Biology
Carlisle, Jennie Marie	French	Spanish - History
Degenhart, Pearl C.	Chemistry	Mathematics - Fine Art
Giese, Dorothy Margaret	Botany	History

For the University Certificate of Qualification to Teach: (Cont'd)

Lovejoy, M. Laurene	Education	History - English
McCarthy, Mary G.	Business Adminis- tration	Spanish
Sager, Norbert W.	Chemistry	Mathematics
Turck, Madeline	History	English
Wagner, Irma Lucile	Physical Educ.	Biology - Spanish
Woolverton, Lona Wynema	Journalism	English

On motion of Phillips seconded by F. C. Smith, the recommendation was unanimously approved.

8. Re: Griffin, Christopher. The Graduate Committee, Professor Kirkwood, Chairman, presented a petition recommended by the majority of the Committee, that the degree of Bachelor of Arts from Stanford University satisfy the educational requirements for acceptance as a candidate for the Master of Arts Degree in the Department of Education without compliance with the requirement that "candidates for the Master's Degree must present for entrance to graduate standing credits in modern Foreign Language equal to the requirement for the Bachelor's Degree in this institution." After an extended discussion the Faculty unanimously approved the petition. *Petitions (Individual)*

9. Re: Williamson, F. E. To be accepted as a candidate for the B. A. degree with a major in History or English, without satisfying the requirement for Foreign Language. Recommendation that this petition be approved was presented by Mr. Phillips for the Committee on Admission and Registration. After discussion, a motion was made by Hayes, seconded by Colvin, to table the recommendation. The motion was carried by a vote of 27 to 3.

10. A motion to adopt the following rule was made by Mr. Daughters and seconded: "Candidates for the Master's degree must have a reading knowledge of any foreign language necessary to the prosecution of their graduate work in the department concerned." A motion to refer the proposed rule to a special committee, of which Mr. Kirkwood, Chairman of the Graduate Committee should be Chairman, was unanimously adopted. (The President subsequently appointed the committee as follows: Kirkwood, Daughters, Lennes, Merriam, Scheuch.)

11. The President as Chairman of the Curriculum Committee *New Courses* stated that the following new courses were recommended for approval by the Faculty:

Education 280, Seminar in Administrative Problems
Education 156, School Finances
History 34, The Old Regime in Europe
Physics 15, Radio Communication

The courses were approved.

12. The following recommendation was presented by the President from the Curriculum Committee and unanimously approved by the Faculty to take effect immediately: That the rule concerning Freshman registration, as given on page 53 of the current catalog, that reads "in addition to Physical Education, Military Drill and College Education, Freshmen in regular standing are required to take at least two different courses in group b, Nos. 4-7 inclusive: (4) English Composition (5) Foreign Language (6) Science or Mathematics (7) Social Science," be changed to read "in addition to Physical Education, Military Drill and College Education, Freshmen in regular standing are required to take at least two different courses in group b." This ruling would then include No. 8, English Literature, Philosophy or Psychology. *Freshmen Restricted Electives*

13. A recommendation from the Curriculum Committee concerning Senior examinations was presented by the President; on motion of Elrod the consideration of the recommendation was delayed until the next meeting of the Faculty. *Senior Exams*

14. The following recommendation from the Curriculum Committee concerning residence requirements for the Master's Degree during summer sessions was presented by the President and adopted by the Faculty:

Residence requirements for the Master's Degree during summer sessions:

Three summer sessions of 9 weeks each be accepted as fulfilling the residence requirements, with the following provisions

- (1) That the candidate be required to pass an examination in courses amounting to not less than 36 quarter credit
- (2) That the thesis must be prepared in absentia or during a subsequent summer session.
- (3) That in case of discounted courses the student may be allowed to make up the discount in absentia.

15. The following recommendation from the Curriculum Committee concerning grade points was presented by the President and unanimously adopted by the Faculty:

Grade Points.

The Committee recommends that the Faculty adopted the following grade point system:

Each student shall receive the following number of grade points for each quarter credit for which he has been registered and for which he has received a grade:

3	grade	points	for	each	credit	of	grade	"A"
2	"	"	"	"	"	"	"	"B"
1	"	point	"	"	"	"	"	"C"
1	"	"	"	"	"	"	"	"plus"
0	"	"	"	"	"	"	"	"D"
1	"	"	shall be deducted from his total for each					
			credit of grade "E"					
2	"	points	"	"	"	"	"	his total for each
			credit of grade "F"					
2	"	"	"	"	"	"	"	his total for each
			credit deducted as a penalty for absence					

16. The following recommendation from the Curriculum Committee concerning special students was presented by the President and unanimously adopted:

Special student.

The Committee proposes that the part of the rule stated on page 21 of the current catalog which reads "in order to be eligible to register for his fourth quarter or any succeeding quarter as a special student it is necessary that his average grade for the period of residence be not less than "C" be changed to read "in order to be eligible to register for his fourth quarter or any succeeding quarter as a special student, the sum of a student's grade points (both positive and negative) must be at least equal to the number of credits for which he has received a grade."

17. A recommendation from the Curriculum Committee concerning high school honor scholarships was presented by the President. After an amendment by Carey the Faculty adopted the recommendation as follows: The privileges of a high school honor scholarship may be retained only when the sum of the student's grade points (both positive and negative) is at least equal to the number of credits for which he has received a grade.

18. The following recommendation from the Curriculum Committee concerning the honor roll was presented by the President and unanimously adopted by the Faculty:

Honor roll.

Recommended that the requirements for the honor roll be as follows:

A student shall be eligible for the honor roll in any quarter provided

- (1) He have no grade of "E" or of "F" and no credit deduction for absence.
- (2) He have at least 33 grade points for the quarter.

Honor Roll

It is further recommended that these requirements for making the honor roll be put into effect upon the adoption of the recommendation by the Faculty.

19. The following recommendation from the Curriculum Committee concerning the "D" grade rule was presented by the President and unanimously adopted by the Faculty:

"D" rule.

Recommended that (in place of the "D" rule which is now in effect, that of the credits counted toward graduation only twenty-five per cent may be of "D" grade) the following be adopted:

Grade Point Requirement for Graduation

- (1) Every candidate for a degree must specify the credits of passing grade which he proposes to offer to the exact number required for the degree.
- (2) Upon these specified credits he must have a number of grade points at least equal to the number of credits.
- (3) When credits are accepted from another institution the grade points shall be evaluated at the time of transfer.

It is further recommended that this rule concerning graduation go into effect on and after September 1, 1924.

20. The following recommendation from the Curriculum Committee concerning the Degree of Bachelor of Arts with a major in Music was presented by the President and unanimously adopted by the Faculty:

Degree of Bachelor of Arts with a Major in Music.

The Committee recommends that the School of Music be allowed to offer such a course which will permit students to become candidates for the degree of Bachelor of Arts with a major in Music. Such students would be required to comply with all restricted elective requirements for the Bachelor of Arts degree but would be allowed to count a total of 65 credits in Music toward the degree as any other department in the University may count 5 credits toward the degree. The required courses in Music for such a major would be

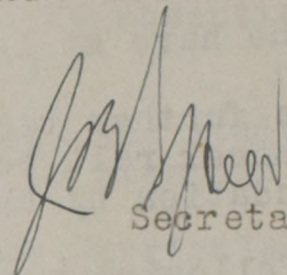
Applied Music	- - - - -	16	credits
Harmony	- - - - -	24	"
Sight Singing & Ear Training	- - -	9	"
History of Music	- - - - -	9	"
Appreciation of Music	- - - - -	6	"
Total		64	"

Students who do not major in Music will not be allowed to exceed 27 credits in Music which now may be counted toward the B. A. degree.

21. Re: Sanden, Florence. The Deans' Conference recommended that the grades turned in for the autumn quarter be changed to that of "W", Miss Sanden having withdrawn after the end of the ninth week with incomplete grades above passing. Recommendation unanimously adopted.

22. Mr. Carey requested that payments of the assessment for the Faculty Affairs Fund be made at an early date.

23. There being no further business before the Faculty the meeting adjourned.


Secretary.

April 3, 1923.

1. The postponed regular monthly meeting of the Faculty for March was held at 4:10 P.M., at the call of President Clapp, who presided.

2. The following members were present: Ames, Applegate, Atkinson, Burke, Carey, Chadwell, Clark, W.P., Clapp, Coon, Cox, Daughters, Deutsch, Geyer, Gleason, Graff, Hayes, Hoffman, Horst, Jacobson, Jameson, Langmas, Maddock, Mathews, Merriam, Merrill, Miller, Nash, Phillips, Rapp, Sanford, Sedman, Severy, Smith, F.O., Speer, Stimpert, Stone, Suchy, Thomas, Weisberg, Mrs., White.

The following members came in after the meeting was called to order: Bozorth, Buckhous, Elrod, Howard, Capt., Jesse, Kirkwood, Neuman, Scheuch, Smith, Major.

The following members were accounted for: Berry, Burgee, Colvin, Gardner, Leaphart, Lennes, Smith, D., Williams.

3. The minutes of the meeting of February 27th were approved.

4. The President made the following announcements:

(1) Members of the Faculty are urged to report students who cheat in examinations, especially in view of the fact that it is not fair to other students that those who cheat should go unpunished. Two students were reported by members of the Faculty at the end of the Winter Quarter as having cheated in examinations, the students concerned were given "F" in the courses, it being assumed that such students would not cheat if they were able to make honestly a grade higher than "E" or "F". These students were dropped at the end of the quarter. *Cheating in Exams*

(2) The President reminded the Faculty that he had announced last year that sanction of "sneak day" would not be given again, that the Faculty had gone on record against "sneak day", and that drastic action might be necessary this year to prevent it. Instructors should support the policy of the Faculty and administration in this respect. In case a "sneak day" is held the President stated that instructors should meet each class and not repeat subsequently the work of that day; also that all absences should be reported. *Sneak Day*

5. The Faculty took up the recommendation of the Curriculum Committee concerning Senior examinations, action on which was delayed from the previous meeting. An amendment to the recommendation was proposed by Cox that departments giving Senior examinations may excuse their Seniors from the regular quarter examinations in their major department subjects throughout the Senior year. The amendment was adopted. A second amendment was proposed by Kirkwood, seconded by Carey, that the Senior examinations should be compulsory. This amendment was lost by a vote of 9 to 26. A motion to adopt the recommendation as amended was then carried, the recommendation as adopted being as follows: *Senior Examination*

Senior Examinations

(1) All students, before receiving the Bachelor's Degree from the State University, may be required by the school or department in which they are majoring, to pass a special examination to be known as "Senior Examinations" covering the field of concentration. Such examination shall not in any way replace the regular quarterly examination excepting that departments adopting these Senior examinations may excuse their senior students during their Senior year from regular quarterly examinations in major department subjects. Each department or school must announce its intention with regard to Senior examinations in the annual catalogue.

- (2) The field of concentration shall include the total major requirements and such additional subjects as the major department or school may determine. It is to be understood that the questions asked are not to be limited to the courses taken.
- (3) The examination shall be a written examination of at least three hours and in addition further oral or written examinations may be given.
- (4) The examination in each case shall be in charge of the major department or school concerned. Such parts of the examination as lie outside of the major subject shall be furnished by the departments whose work is represented.
- (5) The examinations shall be given in the last quarter of Senior residence and may be arranged in each department or school at the convenience of the parties concerned. Reports on such examinations shall be made to the Registrar not less than four weeks prior to the close of the quarter.
- (6) The same grades shall apply as in the quarterly examinations. If a student fails to pass this special examination he shall be given another opportunity within six months without the necessity of taking additional courses. In case of a second failure further opportunity will be granted at the discretion of the department or school concerned and the Committee on Admission and Registration.
- (7) These regulations shall become effective April 1st, 1922.

*Senior Exams
for Honors*

Senior examinations for honors.

A student who desires to become a candidate for honors must at the beginning of his last quarter have an average of two grade points for every credit for which a grade has been received; upon application within thirty days from the beginning of the quarter he shall be entitled to take Senior examinations in his major department; he will be awarded honors if he passes this examination with a grade of A or B.

*Changes
of Grades* 6. The President presented recommendations from the Deans' Conference as follows:

- (1) Recommendation of F. O. Smith to change the grade of Harriet Taft in Experimental Psychology for the winter quarter from "B" to "A". There being no objection by the Faculty the recommendation was approved.
- (2) Recommendation from F. O. Smith to change the grade of Frank Finch in Psychology 111 for the winter quarter from two credits with grade of "C" to three credits with grade of "C-I". A motion to adopt the recommendation was lost.

7. The Committee on Admission and Registration, Phillips, Chairman, reported that all candidates for degrees and certificates approved at the previous meeting of the Faculty, had completed all requirements with the exception of Mildred T. Zoller for Certificate of Supervisor of Music, and Margaret Barto and Norbert Sager for the University Certificate of Qualification to Teach.

*Candidates
for
Degrees* 8. The Committee on Admission and Registration, Phillips, Chairman, recommended the following candidates for the degrees and certificates indicated, to be granted as of the end of the winter quarter, all requirements having been completed:

For the Degree of Bachelor of Arts:

Name	Major	Credits in Total Credits	
		Major	To be Offered
Boyd, Eva Margaret	History	46	194
Swan, Merle Lind	English	63	186

For the University Certificate of Qualification to Teach:

Name	Major	Minors
Boyd, Elma Agnes	History	Economics
Boyd, Eva Margaret	History	Economics

9. Petitions and recommendations concerning the following students were presented by the Committee on Admission and Registration, Phillips, Chairman, as follows: *Petitions (Individual)*

Hoyt, Henry Harrison: The School of Forestry recommended graduation with honors. Credits earned at the State University - 165, scholarship index - 1.93; scholarship index on entire record including credits earned at Northwestern University, 2.01. The Faculty approved the recommendation.

Re Joy, Charles: Permission to earn 12 credits by correspondence study to complete requirements for the degree of Bachelor of Science in Forestry; now employed by the Forest Service. Recommended by the Committee and adopted by the Faculty.

Re Bradshaw, Frances Lenore: For graduation with degree of Bachelor of Arts in Business Administration, with 180 credits and without any credits in Physical Education on account of physical disability. Recommended by the Committee and adopted by the Faculty.

Re Perkins, Muriel J.:

(a) That 15 quarter credits be allowed for 8 semester credits earned in courses in Chemistry at Oberlin College which had been evaluated by the Registrar as 12 quarter credits, the content of the courses being similar to Chemistry courses in this institution for which 15 quarter credits were normally given. The petition was presented without recommendation by the Committee and on motion of Phillips was denied.

(b) The Committee recommended that the petitioner be allowed to graduate with 180 quarter credits plus one quarter credit in Physical Education to be earned in this institution and five quarter credits granted for Physical Education taken at Oberlin College. The recommendation concerning Physical Education was adopted.

Re Madsen, Lloyd: That the restricted elective requirement of History or Economics of 8 quarter credits be satisfied by 7 quarter credits in History, because of conflicts. Recommended by the Committee and adopted by the Faculty.

Re Thranum, Ruth: To complete requirements for the Bachelor of Science degree in Pharmacy with 4 credits in History or Economics instead of the usual 8, and to satisfy the major requirement with 69 quarter credits instead of the usual 78. Recommended by the Committee and adopted by the Faculty.

Re Driscoll, Arthur:

(a) To graduate with the Degree of Bachelor of Science in Pharmacy without satisfying the usual requirement of 24 quarter credits in History or Economics, including the entrance requirement in Social Sciences, and 8 credits in Literature or Philosophy required in college.

- (b) That the major department requirement be satisfied by 71 quarter credits.

Petition was presented without recommendation by the Committee on Admission and Registration. A motion by Elrod to defer action on the petition of Mr. Driscoll was adopted.

10. A motion by Elrod that the Curriculum Committee be requested to make a report concerning the requirements for the Bachelor of Science degree in Pharmacy was adopted. (The President subsequently appointed the following as members of the Committee: Phillips, Chairman, Mollet, Bateman).

11. The following recommendation of the Graduate Committee concerning the Foreign Language requirement for the Master's Degree was presented by Mr. Kirkwood:

*For. Lang
for
Master's
Degree.*

The Graduate Committee recommends the following regulation for the Foreign Language requirement for the Master of Arts Degree be substituted for rule 8 in the catalog: "Candidates for Master's Degree must have a reading knowledge of any Foreign Language necessary for the prosecution of their graduate work in the department concerned." A substitute motion by Phillips seconded by Kirkwood to repeal the present rule requiring Foreign Language for the Master's Degree was presented and on vote lost. A motion to adopt the recommendation of the Committee as originally presented was then carried.

12. On proposal of Mr. Carey the Faculty fixed the assessment for the Faculty Affairs Fund at one-twentieth of one per cent of the regular annual salary (summer school not included).

13. The Faculty adopted a motion by Elrod that the Faculty cooperate with the Faculty Women's Club in a Faculty picnic during the spring and that expenses of the picnic be paid out of the Faculty fund.

14. Mr. Merrill, Chairman of the Schedule Committee, announced that a request for the schedule for the autumn, winter and spring quarters of next year would be made at an early date.

15. There being no further business before the Faculty, the meeting adjourned.

[Signature]
Secretary.

May 3, 1923.

1. The postponed regular monthly meeting of the Faculty for April was held on the call of President Clapp, who presided, at 4:10 P.M.

2. The following members were present: Ames, Applegate, Bateman, Mr., Burgee, Burke, Carey, Clark, W.P., Clapp, Colvin, Cox, Daughters, Geyer, Hayes, Hoffman, Jacobson, Jameson, Kirkwood, Lennes, Maddock, Mathews, Merrill, Nash, Phillips, Sanford, Smith, F.O., Spaulding, Speer, Stone, Weisberg, Mrs.

The following members came in after the meeting was called to order: Bozorth, Buckhous, Coon, Elrod, Gardner, Gleason, Graff, Howard, Howard, Capt., Langmas, LeClair, Merriam, Miller, Mollet, Neuman, Ramskill, Sedman, Severy, Smith, Major., Stimpert, Thomas.

The following members were accounted for: Arnoldson, Clark, J., Corbin, Jesse, Rowe, Scheuch, Schreiber, Williams. *Skeels*

3. The minutes of the meeting of April 3rd were approved.

4. Re: Pierson, Judith: A recommendation from Professor Kirkwood, approved by the Deans' Conference, that the grade of "E" in Botany 11b, winter quarter, be changed to "BI" because of illness was approved by the Faculty. *Petitions (Individuals)*

5. Petitions from the following students were presented by Mr. Phillips, Chairman of the Committee on Admission and Registration:

Mengon, Irma: to graduate with major in French with 37 credits instead of usual minimum of 40, having completed all advanced courses offered this year in French; recommended by Committee. Approved by the Faculty.

Finch, Frank: to graduate without having passed required course in "College Education"; recommended by Committee. Approved by Faculty.

Driscoll, Arthur: to graduate with degree of Bachelor of Science in Pharmacy with certain adjustment of requirements; moved by Phillips, seconded by Mollett, that the requirement in History and Economics be satisfied by 8 credits in college (without entrance credit for this requirement), and that the completion of his present quarter's registration satisfy other requirements for graduation. Approved by Faculty.

Skei, J. O.: to graduate with the degree of Bachelor of Science in Pharmacy with 2 entrance units of Latin and 2 entrance units of German; recommended by Committee. Approved by Faculty.

6. The President reported for the Curriculum Committee that the committee had approved a change in the administration of excusing of absences. The same rule which is in effect now will be continued, the rule being as follows: "A student who has been absent twelve times during the quarter shall have one credit deducted from the total of his credits acquired and an additional credit deducted for each additional twelve absences or major fraction thereof. The eleven absences allowed without penalty are intended to cover minor illnesses and minor emergencies." The following regulations also continue: "A credit deduction for absences shall count as a failure in all scholarship or eligibility matters. Persistent absence may be deemed sufficient cause for suspension." Also, "Students who have been in attendance a previous quarter and who do not register on time will have absences assigned by the Registrar's office from the first date of the meeting of the classes in which they register to the day upon which their registration is completed." "A fine charged *Absence Penalty*

students who are absent two days preceding or following a holiday or vacation," will be substituted by the rule that students absent from classes two days preceding or following a holiday or vacation will be assigned double cuts in the classes from which they have been absent. Also, leaves of absence given by the Dean of Men or Women will not excuse absences. The change in administration is that students who have been absent from classes, either on account of sickness or other reasons, will have to present excuse for such absences in person to the Absence Committee. This Absence Committee will have final authority on all absences. An exception to this rule is that students assigned to departmental or extra curricular activities will not have to appear in person before the Absence Committee, but the instructor or coach in charge will present such lists to the Dean of Men or of Women, in accordance with the regulation at the present time. The Curriculum Committee reports this to the Faculty for information, since there is no change in the rule concerning absences but only in the matter of administration.

*B.S. in
Pharmacy
(requirements)*

7. The following is the report of the committee, consisting of Phillips, Bateman, Mollett, appointed to investigate the requirements for the Bachelor of Science degree in Pharmacy, and recommended by the University Curriculum Committee.

Candidates for the degree of Bachelor of Science in Pharmacy must offer 69 credits in Pharmacy and must fulfill the same restricted elective requirements as are required for the degree of Bachelor of Arts in the college of Arts and Sciences. The recommendation was approved by the Faculty.

*Military Science
Credits*

8. The following recommendation from the Curriculum Committee was presented:

Credit for courses Military Science 13abc and 14abc (advanced elective courses) shall be increased from 2 to 2½ credits per quarter, each course requiring one additional hour per week of recitation or equivalent; that the total number of credits offered in the Military Science Department be increased from 18 to 21 credits; and, that the total number of credits in Military Science department which may be offered for graduation be increased from 12 to 21. A motion by Clark to lay the recommendation on the table was ruled out of order as action at this time was necessary for announcement in the catalog. After discussion the recommendation was approved by a vote of 23 to 9.

New Courses

9. The approval by the Curriculum Committee of the following changes in courses was reported:

Business Administration, #45, Income Tax Procedure, to be given by correspondence only, prerequisite Accounting 13 or equivalent, 4 credits, 4 hours per week, given by Mr. Sanford.

Fine Arts, 123abc, Advanced Painting, prerequisite, Advanced Painting and Drawing, 23abc. Length of course, three quarters, hours per week, 4-10; credits, 2-5 (per quarter). To be given yearly. Replaces Drawing and Reproduction, #32.

Home Economics, change in number and prerequisite #19. The House changed to #119, one quarter, 5 hours per week, 5 credits, prerequisite, Junior standing.

Home Economics 133, Institutional Management, change in course only, to reduce length from two quarters to one quarter, and the credits from 10 credits to 5 credits. Prerequisite as now given, Senior standing.

10. There being no further business before the Faculty, the meeting adjourned.

[Signature]
Secretary.

May 29, 1923.

1. The postponed regular monthly meeting of the Faculty for May was held on the call of President Clapp, who presided, at 4:10 P.M.

2. The following members were present: Ames, Arnoldson, Atkinson, Bateman, Mr., Burke, Carey, Clark, W.P., Clapp, Coon, Deutsch, Geyer, Gleason, Graff, Hoffman, Howard, Howard, Capt., Jameson, Jesse, Kirkwood, Langmas, Leaphart, Maddock, Matthews, Merrill, Miller, Phillips, Rowe, Sanford, Scheuch, Sedman, Severy, Smith, F.O., Speer, Stimpert, Stone, White.

The following members came in after the meeting was called to order: Adler, Chadwell, Clark, J., Cox, Elrod, Horst, Merriam, Neuman, Spaulding, Weisberg, Mrs.

The following members were accounted for: Bateman, Mrs., LeClaire, Schreiber.

3. The minutes of the meeting of May 3rd were approved.

4. The President stated that instructors were urged to remain at the University until their grade reports for the spring quarter were filed at the Registrar's office; instructors who desire to leave Missoula before this is done were asked by the President to secure the approval of the department Chairman, the Registrar, and the President.

5. The President stated that in order to maintain University standards students should be retained in classes until the last day of regular instruction; that the last week ought to be the most important week of the quarter; and, except in rare instances, final examinations should be given to the entire class as scheduled.

6. The Secretary stated that requisitions against appropriations for the current fiscal year could not be received after June 15th and that invoices should be approved by departments and returned to the Business Office not later than June 20th in order that they might be paid out of the appropriations for the current year.

7. On motion of Merrill a resolution was unanimously adopted that a special examiner should be appointed by the President to conduct special examinations scheduled for students of the ~~School of Forestry~~ on June 7th and 8th *for students who plan to enroll in summer military training camp.*

8. Re - Elliott, H. E.: Petitions that he be allowed to substitute 10 credits in the Department of Geology, courses 11ab, for 10 credits in the Department of Foreign Languages. Petitioner had in high school two years of Latin and one year of German. Recommended by Committee on Admission and Registration (Phillips, Chairman). *Petition Individual* Petition approved.

9. The Committee on Admission and Registration, (Phillips, Chairman) recommended that the following list of candidates, *Candidates* for degrees and certificates to be granted at the end of the spring quarter, be accepted with the provision that all candidates complete the requirements in accordance with the rules of the Faculty: *Degrees & Certificates*

For the Degree of Master of Arts in Journalism:
(Recommended by the Graduate Committee)

Applegate, Albert A.

Total credits 37

Thesis: The Newspaper in the Schools.

I. For the Degree of Bachelor of Arts

Name	<u>BIOLOGY</u>	Credits in	Total
		Major	Credits
Scott, John C.		49	181

Name	<u>CHEMISTRY</u>	Credits in	Total
		Major	Credits
Banfield, Samuel R.		58	187
Malin, Reba		65	191

Name	<u>ECONOMICS</u>	Credits in	Total
		Major	Credits
Dragstedt, Carl Evert		46	187
Farrington, Clayton		46	188
Johnston, Margaret		46	188

Name	<u>EDUCATION</u>	Credits in	Total
		Major	Credits
Badgley, Herbert H.		46	188
Mercer, C. Frantz		54	186

Name	<u>ENGLISH</u>	Credits in	Total
		Major	Credits
Barnhart, Angeline		63	188
Jordan, Rachel		62	190
Karcher, Gertrude		59	192
Pearce, Thomas Mathews, Jr.		70	193
Stark, Irma		64	187
Streit, Helen E.		74	191
Underwood, Richard Shaffer, Jr.		70	193

Name	<u>FINE ARTS</u>	Credits in	Total
		Major	Credits
Smith, Ruth Marie		49	201

Name	<u>FRENCH</u>	Credits in	Total
		Major	Credits
Frohlicher, Eugenie E.		40	189
Peterson, Dorothy Louise		41	188
Reynolds, Dorothy E.		41	187

Name	<u>HISTORY</u>	Credits in	Total
		Major	Credits
Ahlgren, Vera Elizabeth		51	186
Bell, Ralph W.		41	187
Brown, Agnes Longmuir		52	192
Charles, Ruth Dawn		56	188
Doherty, Colette		51	186
O'Hara, Roberta A.		50	186
Petzoldt, Genevieve		46	193
Pope, Frances Elizabeth		57	190

Name	<u>HOME ECONOMICS</u>	Credits in	Total
		Major	Credits
Getty, Mary Helen		56	186
Graves, Abigail Teresa		63	192
Knapp, Lillian M.		60	186
Starz, Elvira Roselie		61	187
Taft, Harriet E.		59	188
Taylor, Harriet M.		54	192
Wuest, Thelma Mary		56	191

Name	<u>LAW</u>	Credits in	Total
		Major	Credits
Howard, George W.		93	187
James, Lois Harriet		83	196
MacFarlane, John N.		86	187
Murphy, Raymond Charles		49	186
Platt, Edward L.		93	186
Worden, Donovan		93	186

MATHEMATICS

Name	Credits in Major	Total Credits
Fawcett, Mark	55	203
Fowler, Ruth Peters	60	186
Hauck, Catherine Dorothy	50	192
Keough, Margaret Marie	55	189
Leary, Viola Ann	50	193
Nelson, Esther Marie	60	186

PHYSICAL EDUCATION

Fergus, Eleanor Catherine	61	188
Gaily, Doris	61	194
Madsen, Lloyd A.	58	202

SPANISH

Carson, Frances	43	207
Moffett, Eunice Tina	42	194

II. For the Degree of Bachelor of Arts in Business Administration:

Baird, Harold	52	186
Bradshaw, Frances Leora	52	184
Coffee, Oakley E.	44	186
Fuller, Robert Nelson	52	189
Hammond, Lacey Lucile	43	188
McCollum, Morris H.	50	190
MacLay, Emily Richardson	45	188
Murphy, James Clement	45	198
O'Neil, Eugene R.	60	188
Porter, Gilbert Arthur	48	186
Wiedeman, George J., Jr.	53	187

III. For the Degree of Bachelor of Arts in Journalism:

Boyd, Agnes Callaway	75	195
Bruneau, Vivian Lyndal	73	188
Bue, Olaf Joseph	60	190
Cogswell, William	78	191
Duffy, Earle	77	188
Guthrie, A. B., Jr.	69	187
Hankinson, Alice	68	186
Morrison, Martha	75	186
Ramsey, Theodore Leslie	91	191
Rutherford, Margaret R.	62	186

IV. For the Degree of Bachelor of Science in Forestry:

Allan, William S., Jr.	129	202
Brady, Paul G.	120	201
Fry, William E.	133	204
McDonald, Charles Haskin	116	204
Madsen, Edward G.	128	205
Sandvig, Earl Dewey	87	204
Shull, Josiah Theodore	104	204

V. For the Degree of Bachelor of Science in Pharmacy:

Thranum, Ruth Alvina	69	187
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VI. For the Degree of Bachelor of Laws:

Heublein, Clarence Martin	130	223
James, Lois Harriet	126	219
Popham, Edward Wilder	128	221
Rees, John Alva	127	220
Worden, Donovan	127	220

VII. For the Degree of Pharmaceutical Chemist:

Name	Credits in Major	Total Credits
Driscoll, Arthur L.	69	140
Peterson, A. Francis	69	140
Skei, Jalmar O.	69	140
Stoddard, Frank Winthrop	69	140
Thranum, Ruth Alvina	69	140

VIII. For the Certificate of Completion of the Course in Law:

Bradford, Truman G.	129
Holden, George F.	133
Murphy, Clyde F.	132
Myers, Lawrence C.	129
Rice, John D.	127
Swords, Lloyd W.	127

IX. For the Degree of Graduate in Pharmacy:

Coffee, Oakley E.	62	96
Comer, Mary E.	60	105
Dougherty, Thomas P.	60	105
Gallagher, Francis T.	60	105
Harschfeld, Jake	61	106
Miner, Elizabeth	60	105
Roberts, Edell	61	103
Vaughan, Hazel Georgia	64	105
Williamson, Letha M.	60	104
Zinser, Alfrieda	60	102

X. For the Certificate of Supervisor of Music:

Badgley, Marie	55	97
Gibson, Kathleen	55	102
MacKeen, Florence Bernice	55	97

XI. For the University Certificate of Qualification to Teach:

Name	Major	Minor
Ahlgren, Vera Elizabeth	History	English
Badgley, Herbert H.	Education	English
Barnhart, Angeline	English	French
Brown, Agnes Longmuir	History	Biology
Carson, Frances	Spanish	English
Doherty, Colette	History	Spanish
Fawcett, Mark	Mathematics	English
Fergus, Eleanor Catherine	Physical Education	Biology
Fowler, Ruth Peters	Mathematics	Chemistry
Gaily, Doris	Physical Education	Biology
Graves, Abigail Teresa	Home Economics	Chemistry
Hauck, Catherine Dorothy	Mathematics	French
Jordan, Rachel	English	History
Karcher, Gertrude	English	Spanish
Keough, Margaret Marie	Mathematics	Spanish
MacLay, Nelma Forsythe	Chemistry	Mathematics
MacLay, Emily Richardson	Business Administration	Economics
McKain, Neil D.	Journalism	Economics
Knapp, Lillian M.	Home Economics	Chemistry
Leary, Viola Ann	Mathematics	Spanish
Madsen, Lloyd A.	Physical Education	Biology
Moffett, Eunice Tina	Spanish	French
Nelson, Esther Marie	Mathematics	Spanish
O'Hara, Roberta A.	History	English
Petzoldt, Genevieve	History	Spanish
Reynolds, Dorothy E.	French	English

Name	Major	Minor
Smith, Helen Mary	Modern Languages	English
Smith, Ruth Marie	Fine Arts	Spanish
Starz, Elvira Rosellie	Home Economics	Chemistry
Taylor, Harriet M.	Home Economics	Chemistry
Underwood, Richard Shaffer, Jr.	English	French
Wagy, Mildred	Mathematics	Chemistry
Wuest, Thelma Mary	Home Economics	Chemistry

The recommendation that these candidates be accepted was unanimously approved by the Faculty.

10. The following candidates for graduation were recommended for graduation with honors by their major department and by the Committee on Admission and Registration. (These names are presented with the provision, of course, that the requirements for graduation are completed.) *Candidates for Honors*

Name	Major	Index on Entire College Record	Grade Reported by Major Department
Agnes Longmuir Brown	History	2.23	B
Rachel Jordan	English	2.06	"Excellent"
Genevieve Petzoldt	History	2.25	B
Ruth Marie Smith	Fine Arts	2.15	B
Harriet E. Taft	Home Economics	1.997	A
Harriet M. Taylor	Home Economics	2.32	A
Richard Shaffer			
Underwood	English	2.35	"Excellent"
Thelma Mary Wuest	Home Economics	2.16	A

The index taken for these students' records includes all course for which they were registered in their college work and for which they received a grade, up to the end and including the winter quarter of 1923. It was decided by the Committee on Admission and Registration that in interpreting the index of 2.0 which, according to rule, students must have together with the recommendation of their department as graduating with honors, that an index of 1.995 be a minimum index which would be interpreted as complying with the Faculty rule of an index of 2.0.

The recommendation that these candidates be accepted was unanimously approved by the Faculty.

11. Moved by Merriam and seconded that in calculating index for students who are recommended for honors for graduation, that credits of "plus" grade be not counted. The motion was adopted. *Calculating Index for Honors*

12. There being no further business before the Faculty, the meeting adjourned.

Secretary.

June 7, 1923.

1. A meeting of the Faculty was held at 4:10 P.M., on the call of President Clapp, who presided.

2. The following members were present: Ames, Arnoldson, Atkinson, Bozorth, Burke, Carey, Clark, W.P., Clark, J., Clapp, Colvin, Coon, Elrod, Gardner, Gleason, Graff, Hayes, Hoffman, Horst, Howard, Jacobson, Kirkwood, Lennes, Maddock, Mathews, Merrill, Phillips, Sanford, Sedman, Severy, Smith, F.O., Smith, Major, Stimpert, Stone, Deutsch, Adler, Thomas.

The following members came in after the meeting was called to order: Colvin, Scheuch.

The following members were accounted for: Cox, Miller, Spaulding.

3. Submission of the minutes of the meeting of May 29th for approval was postponed.

4. The Committee on Admission and Registration, Phillips, Chairman, reported that the list of candidates for degrees and certificates submitted at the previous meeting of the Faculty, except Mildred Wagy for the Certificate of Qualification to Teach, had complied with the requirements for their respective degrees and certificates and were therefore recommended for graduation. On motion the recommendation was unanimously approved.

Duniway Prize for Scholarship
5. The special faculty committee, consisting of Rowe, Miller and Skeels, appointed concerning the award of the Duniway Prize Books reported that the science departments, including Biology, Botany, Chemistry, Geology, Home Economics, Mathematics, Military Science, Physical Education, Physics and Psychology, should be designated as the departments for the Duniway Prizes this year; the price of each book is not to exceed \$4.00. Any surplus will be used for the other departments of the College of Arts and Sciences next year.

6. Mr. Carey reported for the Faculty Affairs Committee that there was a balance of \$100.24 in the fund with one-third of the Faculty not contributing during the present year.

Edw. 10 College Educ Discontinued
7. The University Curriculum Committee, President Clapp, Chairman, recommended that the course in "Education 10, College Education," be discontinued. The recommendation of the committee was unanimously approved by the Faculty.

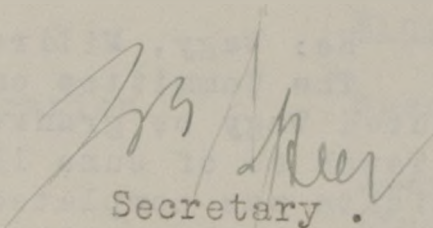
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The President stated that if there were no objections, election of members of the committee for the ensuing year would, on account of the small attendance at this meeting of the Faculty, be postponed until the first Faculty meeting next autumn. Mr. Elrod suggested that announcement of the election be given in advance of the meeting at which the election would be held.

Harold H. Lansing
On motion of Stone, the Faculty unanimously voted that a committee consisting of members of the Faculty on the staff during his attendance as a student, be appointed to prepare suitable resolutions concerning Harold H. Lansing, B.S. 1916, instructor in the School of Forestry, who died May 19, 1923.

Faculty Club
9. A discussion concerning a faculty club was held and on motion of Kirkwood the Faculty unanimously voted that a committee be appointed to formulate plans for a club, which should report at a later date.

10. The events of Commencement Week were announced. A motion by Maddock that the Faculty attend baccalaureate services as individuals and not in a body was adopted by a vote of 13 to 10.

11. There being no further business before the Faculty, the meeting adjourned.



Secretary .

July 17, 1923

1. A special meeting of the Faculty was held at 4:10 P.M., on the call of Dr. Clapp who presided.

2. The following members were present: Applegate, Brown, Burke, Clapp, Coon, Cox, Daughters, Fee, Francis, Geyer, Hartson, Jameson Kirkwood, Maddock, Merriam, Merrill, Nash, Sanford, Scheuch, Speer Stimpert, Weisberg.

3. Re: Wagy, Mildred.

The Committee on Admission and Registration recommended that Mildred Wagy be granted the University Certificate of Qualification to Teach as of June 11, 1923, on which date all work for the certificate was completed although it was otherwise reported to the Faculty at the meeting of June 7th. A motion to adopt the recommendation of the committee was unanimously approved.

4. The following candidates for degree and certificates to be granted at the end of the summer quarter were recommended by the Committee on Admission and Registration, with the provision that they complete the requirements in accordance with the rules of the Faculty. On motion of Professor Daughters the candidates were unanimously approved.

1. For the Degree of Bachelor of Arts.

<u>Name</u>	<u>Credits in Major</u>	<u>Total Credit</u>
	<u>Chemistry</u>	
Thibaudeaux, Marguerite	57	187
	<u>Economics</u>	
Daylis, Frederick Thompson	46	186
Kent, Sid A.	45	186
	<u>Education</u>	
Carmicheal, Virgil T	45	186
McDonald, Marguerite Mary	45	189
	<u>English</u>	
Clifford, Myrtle A	60	188
Ericson, Eston Everett	71	189
	<u>Geology</u>	
Blackburn, Quin A	47	194
	<u>History</u>	
Morrow, Jean	46	186
Speer, Lillian I	50	186
	<u>Law</u>	
Fopham, Edward Wilder	93	194

11. For the Degree of Bachelor of Arts in Business Administration.

Anderson, Queen	50	186
Harper, Leland A.	51	186
Murphy, Francis J.	47	186

111. For the Degree of Bachelor of Arts in Journalism.

Anderson, Celia M	65	186
Stone, Jack B	75	186

IV. For the Degree of Bachelor
of Laws.

Howard, George William

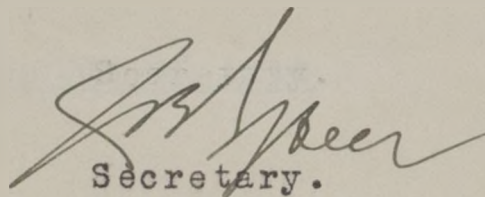
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V. For the University Certificate
of Qualification to Teach.

<u>Name</u>	<u>Major</u>	<u>Minor</u>
Bradshaw, Frances Leora	Business Administration	Spanish
Charles, Ruth Dawn	History	English
Clifford, Myrtle A	English	Education
Frolicher, Eugenie E	French	English
McDonald, Marguerite Mary	Education	French
Morrow, Jean	History	English
Speer, Lillian I	History	English
Stark, Irma	English	Music

5. There being no further business before the Faculty the meeting adjourned.


Secretary.

September 24, 1923

1. The first meeting of the Faculty for the year of 1923-24 was held at 9:30 A. M., on the call of President Clapp, who presided.

2. The following members including graduate and administrator assistants, were present: Adams, Ames, Applegate, Arnoldson, Atkinson, Bateman, Mrs., Bateman, Beckwith, Berry, Bozorth, Buckhous, Clapp, Clark, Fay., Clark, Jeannette., Clark, W.P., Colvin, Coon, Cox, Crumbaker, Cummings, Daughters, Elrod, Feighner, Freeman, Gardner, Geyer, Gleason, Graff, Hayes, Hoffman, Holmes, Howard, Capt., Howard, J. W., Humiston, Jameson, Jesse, Jolliffe, Kirkwood, Klammer, Lanamas, Laux, LeClaire, Lennes, Lucas, MacLay, Maddock, Merriam, Miller, Mathews, Merrill, Mollett, Mountcastle, Owen, Phillips, Platt, Rowe, Sanford, Schreiber, Sedman, Severy, Shallenberger, Smith, DeLous., Smith, F.O., Smith, Major., Spaulding, Skeels, Speer, Stewart, Stimpert, Stone, Weisberg, Mrs., Weisberg H. A., Wilson, Thomas, Zerr.

The following members were accounted for: Carey, Leaphart, Nash, Williams.

3. The minutes of the meeting of May 29th, June 7th, and July 17th were approved.

4. The President stated that in view of the fact that only about twenty members of the faculty had expressed interest in a proposed Faculty Club, the old forestry building, which had been reserved for the use of the proposed club had been assigned to the use of the Student Book Store and student offices.

5. A motion by Cox, seconded by Daughters, that the election

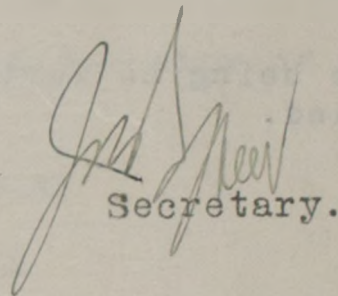
of members of the Faculty Committee on Budget and Policy be postponed to the next meeting of the Faculty was unanimously adopted.

Change of Grade
6. The President reported that a change of grade in Elementary Zoology, spring quarter, Mr. Stimpert, instructor, had been approved by the Deans' Conference for Miss Carmelita Quinn.

7. A report of an audit by the Business Office on the faculty fund showed for the year 1923-24 receipts of \$131.95, expenditures of \$81.45 and a balance of \$81.45 on June 18th, 1923.

8. The Committee on Admission and Registration, Mr. Phillips Chairman, reported that all candidates for degrees and certificates approved at the meeting of July 17th, 1923, had complied with all requirements except Edward Wilder Popham for the Bachelor of Arts degree in Law, and Ruth Charles for the University Certificate of Qualification to Teach.

9. There being no further business before the Faculty the meeting adjourned.


Secretary.

October 16, 1923

1. The postponed regular monthly meeting of the Faculty was held at 4:10 P. M. on the call of President Clapp, who presided.

2. The following members were present: Adler, Ames, Arnoldson, Belle Bateman, W. G. Bateman, Borel, Carey, Clapp, Fay Clarke, Jeanette Clarke, W. P. Clarke, Colvin, Coon, Cox, Crumbaker, Daughters, Elrod, Freeman, Gardner, Geyer, Gleason, Graff, Hayes, Hoffman, Jack Howard, Joseph Howard, Jameson, Jesse, Kirkwood, Langmas, Laux, Leaphart, Lennes, MacLay, Maddock, Mathews, Merrill, Miller, Mollett, Mountcastle, Nash, Owen, Phillips, Platt, Rees, Sanford, Severy, Shallenberger, Skeels, F. O. Smith, G. Smith, Spaulding, Suchy, Thomas, Underwood, Flora Weisberg, White.

The following members came after the meeting was called to order: Bozorth, Merriam, Williams.

The following members were accounted for: Sedman, Speer, Stimpert.

3. On motion of Phillips the minutes of the meeting of September 24th were corrected to include the names of the following students whom the Committee on Admission and Registration had reported as having completed the requirements for degrees and certificates at the end of the summer quarter:

<u>Name</u>	<u>Major</u>
<u>For the Degree of Bachelor of Arts</u>	
Blackburn, Quin A.	Geology
Carmichael, Virgil T.	Education
Clifford, Myrtle A.	English
Daylis, Frederick Thompson	Economics
Ericson, Eston Everett	English
Kent, Sid A.	Economics
McDonald, Marguerite Mary	Education
Morrow, Jean	History
Speer, Lillian I.	History
Thibaudeau, Marguerite	Chemistry

For the Degree of Bachelor of Arts in Business Administration

Anderson, Queen
Harper, Leland A.
Murphy, Francis J.

For the Degree of Bachelor of Arts in Journalism

Anderson, Celia M.
Stone, Jack B.

For the Degree of Bachelor of Laws

Howard, George William

For the University Certificate of Qualification to Teach

<u>Name</u>	<u>Major</u>	<u>Minor</u>
Bradshaw, Frances Leora	Business Administration	Spanish
Clifford, Myrtle A.	English	Education
Frohlicher, Eugenie E.	French	English
McDonald, Marguerite Mary	Education	French
Morrow, Jean	History	English
Speer, Lillian I.	History	English
Stark, Irma	English	Music

4. President Clapp reported to the faculty that permission had been given the students to have Varsity Day, replacing the annual Sneak Day, on Wednesday, October 24th, and that classes would be excused on that day.

5. President Clapp read a list of faculty members who had not sent in all their absence reports to the Registrar's Office and emphasized the necessity of reporting absences at the end of each week.

*Candidates
for Degree*

Varsity Day

*Reports
Absence*

Mr. Miller suggested that absence reports be sent out by the Registrar's office on Friday morning rather than Wednesday afternoon. At the request of Mr. Hayes, the President said he would find out if members of the staff might not be excused from sending in staff absence reports unless they had been absent.

Changed Grade
6. A change of grade for Catharine Rudd from "E" to "DI" in F 13b, requested by Miss Alice L. Thomas and recommended by the Dear Conference, was approved by the faculty.

Petition (Individual)
7. The Committee on Admission and Registration, Mr. Phillips, Chairman, recommended for faculty approval the petition of Margaret Balf, to substitute other work for nine credits in science or mathematics. Since Miss Balf had taken neither science nor mathematics in high school she was required to take thirty-six credits in the University. On motion of Phillips her petition was approved on the ground that she entered the University during the year when the present restricted elective requirements went into effect and that she had already completed twenty-seven credits in Botany and Geology in the University.

Candidate for Honors
The Committee on Admission and Registration presented the recommendation of the English Department that Mr. Eston E. Ericson, who received the Bachelor of Arts degree in August, 1923, be graduated with honors. Mr. Ericson's record was certified by the Registrar's office as follows:

Residence Credits	No. of Credits	Index (exclusive of "plus" grade)
1922-23 and summer sessions of 1920, 21, 22 and 23.	88	2.18
Correspondence Study Credits	5	2.00
Total University of Montana Credits	93	2.17
Peru State Normal College (Peru, Nebraska)	96	Approximately "B" average.

On motion of Elrod the faculty voted that Mr. Ericson be graduated with honors.

8. The Schedule Committee, Mr. Merrill, Chairman, reported dissatisfaction among the faculty members with the present five minute intermission between classes. Mr. Merrill moved that classes begin ten minutes after the hour and that an intermission of ten minutes between classes be allowed. A motion of Mr. Colvin that this be laid on the table until the installation of the bell system was carried. President Clapp urged that because of the short intermission all faculty members dismiss their classes on time.

9. A motion made by Mr. Carey that the same assessment as last year, one-tenth of one per cent of the annual salary, be assessed each member of the faculty for the Faculty Fund was carried. Mr. Carey was reappointed Chairman of the Committee on Faculty Affairs. A motion by Mr. Merrill that faculty members who did not pay last year's assessment be asked to pay it this year was carried.

10. An invitation was extended by Mr. Colvin to new members of the faculty to a University Club Smoker on the evening of October

Faculty voting
11. President Clapp read an excerpt from the Faculty Minutes concerning the members who have the right to vote. On motion of Mr. Elrod, the faculty decided that all members connected with the staff be entitled to vote for members of the Service Committee and the Committee on Policy and Distribution of the Budget.

12. The President reported that Mr. Daughters had been selected by the Chancellor as a member of the Service Committee, and suggested that the faculty elect its representative. Mr. Phillips and Mr. F. O. Smith were appointed tellers and a ballot was taken. Mr. Elrod received a majority of votes cast and was declared elected. Mr. Phillips was named by President Clapp as his appointee to the Service Committee. *Service Comm*

13. The following Standing Committees for the year 1923-24 were announced by the President: *Appointment of Committee*

Admission and Registration:

Phillips, Chairman of department concerned, Registrar.

Advisers:

Chairman, Jesse;

English, literature, languages, fine arts, library science -- Cox, Freeman;

Social Sciences, history, economics, sociology, pre-business administration, pre-legal -- Miller, Sanford;

Education and Psychology -- Ames;

Natural Sciences, biology, botany, geology -- Graff, Owen;

Physical Sciences, chemistry, mathematics, physics -- Howard, Severy;

Pre-medic -- Bateman;

Specials, pre-engineering -- Merrill, Atkinson;

General (i.e., undecided), home economics, physical education -- Ceyer.

Archives:

Buckhous, Phillips.

Athletics:

Schreiber, Laux, Spaulding, Rowe, Stewart, Jesse.

Campus Development:

Ryman, Elrod, Kirkwood, Spaulding, Swearingen.

Certified Public Accountancy:

Coon, Sanford, Speer.

Curriculum:

The President, the Deans of Schools, the Chairmen of major departments, and the Registrar.

Faculty Affairs:

Carey, Elrod.

Graduate Work:

Kirkwood, Chairman of department concerned, Registrar.

Health:

LeClaire.

Interscholastic:

Rowe, Elrod, Jesse, Merrill, Schreiber, Sedman, Spaul
Freeman.

Military:

Stone, Mollett, Merrill, Kirkwood, Spaulding.

Public Exercises:

DeLoss Smith, Lawton Beckwith.

Publicity:

Stone.

Recommendations:

Maddock and major professors concerned.

Schedule:

Merrill.

State Fair:

Elrod.

Student Loan:

Speer.

Voting members of Policy & Budget Committee

14. The President read excerpts from the Faculty Minutes of May 17, 1921 and May 31, 1921, giving the method of election of the Committee on Policy and Distribution of the Budget. He suggested that the faculty adopt the plan suggested by Professor Underwood, former chairman of the Committee, that one member be elected annually by each of the three voting groups for a term of two years. A motion by Mr. Cox that the three voting groups each elect two representatives this year, one to serve for one year, and the other for two years that hereafter they each elect a member annually for a two year term was unanimously adopted.

On a nominating ballot for the member at large Mr. Underwood and Mr. Elrod were named. Mr. Underwood was elected on the second ballot.

The following members of the committee were elected by the respective groups:

Arts group (History, English, Economics, Education, Psychology, Fine Arts, Physical Education, Languages, Library Science, Military Science) Merriman, (two year term) and Daughters.

Science group (Geology, Botany, Physics, Chemistry, Mathematics, Biology, Home Economics) Merrill, (two year term) and Jesse.

Schools group (Business Administration, Forestry, Journalism, Law, Music, Pharmacy) Coon, (two year term) and Leapheart.

15. There being no further business, the meeting adjourned.

Lucille Jamison

Acting Secretary

December 4, 1923.

1. The postponed regular monthly meeting of the Faculty for the month of November was held at 4:10 P.M. on the call of President Clapp, who presided.

2. The following members were present: Ames, Arnoldson, W. G. Bateman, Bozorth, Carey, Clapp, Clarke, Colvin, Coon, Cox, Daughters, Freeman, Gardner, Gleason, Hoffman, Howard, Jameson, Kirkwood, Langmas, Leaphart, Lennes, MacLay, Maddock, Mathews, Mountcastle, Owen, Phillips, Platt, Rowe, Sanford, Severy, Speer, Thomas, Underwood, Weisberg, Williams, Zerr.

The following members came in after the meeting was called to order: Adler, Crumbaker, Elrod, Geyer, Graff, Hayes, Jesse, Merrill, Mollett, Sedman, Shallenberger, F. O. Smith, Stimpert, Suchy, White.

The following members were accounted for: Belle Bateman, Miller, Stone.

3. The minutes of the meetings of September 24th and October 16th were approved.

4. The Committee on Admission and Registration, Mr. Phillips, Chairman, made the following recommendation:

Petition (Individual)
Re: Beckwith, Mrs. Alice M. That requirements for graduation for the degree of Bachelor of Arts, with Library Science as major, be satisfied by the following:

(1). Two Hundred Twenty-five quarter credits exclusive of credits in Physical Education and the course in World Literature, the credits in excess of the normal requirement being in lieu of entrance units.

(2). Restricted electives as follows: 16 credits in Social Science; 24 credits in Science or Mathematics; 20 credits in Foreign Language (15 more credits in Spanish or 5 in French). The restricted elective in Literature and Philosophy has been satisfied.

Note: Mrs. Beckwith now has 136 credits and 213 grade points, or a scholarship index of 1.57. No entrance units have been presented by Mrs. Beckwith.

On motion of Phillips, seconded by Maddock, ~~the motion to approve~~ the recommendation was unanimously adopted.

Petition (Individual)

5. The Committee on Admission and Registration, Mr. Phillips, Chairman, made the following recommendation:

Re: Stephenson, D. A. That the rule that thirty-five of the last forty-five credits must be earned in residence may be satisfied by one summer session in residence, and credits earned by correspondence study for the remaining necessary credits.

Note: Mr. Stephenson holds the LL.B. degree from the University and has sufficient credits for the B. A. degree, but must satisfy restricted elective requirements to obtain the degree.

On motion of Phillips, seconded by Lennes, the ~~motion~~ *recommendation* was unanimously adopted.

6. The Committee on Admission and Registration, Mr. Phillips, Chairman, read a list of candidates for degrees and certificates

at the end of the autumn quarter. On motion of Phillips the candidates were approved provided all requirements were satisfied.

New Organization
7. The Deans' Conference presented a petition from Harold Hepner, et al., to form a social fraternity to be known as Delta Chi Rho. The petition was referred to the Deans' Conference with power to act.

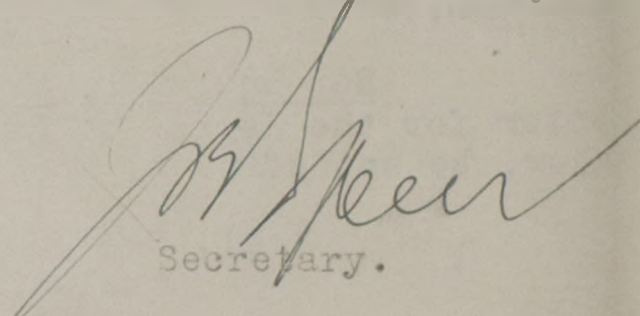
New Courses
8. The Curriculum Committee, President Clapp, Chairman, recommended the approval of the following courses to be given by correspondence study:

German 11a, 11b, 13a, 13b, 15a, 15b; total credits
30 (5 cr. per course)
Problems in teaching Modern Language 130 - no credit.

The above courses were approved.

9. Professor Lennes read a resolution from the local branch of The American Association of University Professors concerning further new buildings, which the President referred to the Committee on Budget and Policy, as requested.

10. There being no further business before the faculty the meeting adjourned.


Secretary.